E-ID Mad Dog Project
3/13/01 Meeting Minutes
1:00 – 2:00 ROB Room 5009

Attendees:	CIO – Neil Sattler; Jun Chung Students – Brian Sullivan Schools – Rosemary Beavers; Steve Wingard Financial Partners – Frank Ramos PDD – John Kolotos; Pat Newcombe Mod Partner – Mike Gibbons; Chris Brison; Heather Burke

Topics Covered	**Mad Dog Project Update**
	1) FFELP
	   a) SFA met with NCS and FFEL Community today to discuss FFEL use of the SFA PIN site. Results: NCS will distribute system specifications by first week of April, and SFA and FFEL need to meet to develop an industry standard for the digital document.
	2) Cost Benefit Analysis Team
	   a) Introduced Chris Brison, KPMG Consulting, who will head the cost benefit analysis. Chris presented an overview of the phases and information involved in a cost benefit analysis. First the scope needs to be defined, and then data collection from the business units can begin.
	3) Consolidated Project Plan
	   a) Handed out consolidated project plan and asked business units to review their sections of the plan and submit corrections by paper or email. Once business unit contracts are signed for eMPN, we can include the contractors' more detailed project plans into our consolidated plan.
	4) DL Conference Outcome
	   a) DL schools are very excited about implementing e-signed eMPNs
	   b) DL will be finding high school seniors with Internet access who want to test the eMPN as part of a focus group
	   c) Obtained additional school eMPN parameters from the conference
	Workgroup Updates
	1) Legal/Policy:
	   a) Meeting tomorrow 3/14/01. Standards most likely won't be issued on 3/15. Tomorrow's meeting will help determine status of current workgroup issues.
	2) Technology Update: None.
	3) Business Processes
	   a) DL: Final requirements meeting for all stakeholders will be held on 3/15/01. Key Mad Dog team members need to meet this afternoon for a final discussion before the final requirements meeting. Also plan to have weekly meetings to review and approve DL work as it is completed.
	   b) DCS: Discussed the need to meet with DLSS to ensure DCS modifications will be in synch with DLSS.

Decisions Made	• Pre-DL final requirements meeting conference call 3:00 pm, 3/13
Parking Lot Issues	• None
Action Items	• Submit corrections and updates to consolidated project plan to Neil Sattler. Pay close attention to schedule coordination with FFEL section of project plan. (All) • Pre-DL final requirements meeting conference call 3:00 pm, 3/13
Agenda Items for Next Meeting	• Thursday, 3/15/01 DL Final Requirements Meeting, ROB • Tuesday, 3/20/01 1:00 – 2:00 ROB (Room 5009) Weekly Mad Dog Status Update